

Redwood Clinical Consulting LLC

REGISTRATION, CANCELLATION & REFUND POLICY

AWHONN Fetal Heart Monitoring Courses

COURSE REGISTRATION

Pre-registration is required for all courses. Registration is not confirmed until payment is received in full. Class sizes are limited and seats are reserved on a first-come, first-served basis.

- Payment must be received no later than one (1) week prior to the course date
- A confirmation email will be sent within 24–48 hours of completed registration
- **Students are responsible for ordering required AWHONN Student Materials directly through Kendall Hunt Publishing prior to the course date (ordering instructions included in confirmation email)**
- Students who have not purchased required materials will not be permitted to participate and will forfeit their registration fee

REQUIRED MATERIALS (NOT INCLUDED IN REGISTRATION FEE)

AWHONN Student Materials are purchased separately through Kendall Hunt Publishing and are NOT included in the registration fee. Contact Kendall Hunt at 1-800-228-0810 or awhonn.kendallhunt.com.

- Intermediate FHM: AWHONN Intermediate Course Student Pack — approx. \$145
- Advanced FHM: AWHONN Advanced FHM Student Workbook — approx. \$120
- All students must also have access to Fetal Heart Monitoring Principles & Practices (6th or current edition)

CANCELLATION BY STUDENT

More Than 7 Days Before Course

Full refund issued, less a \$30.00 non-refundable administrative processing fee.

4 to 7 Days Before Course

50% refund of the registration fee, OR the full registration amount may be applied as a credit toward the next available course offering within 90 days of the original course date. One-time transfer only.

48 Hours to 3 Days Before Course

No monetary refund. A one-time transfer of the registration credit to the next available course is permitted within 30 days of the original course date. Transfer must be requested in writing before the course start time.

Less Than 48 Hours Before Course / No-Show

No refund and no transfer. The registration fee is forfeited in full. This includes students who arrive after the course has begun and cannot be admitted.

**All cancellation requests must be submitted in writing via email to:
education@redwoodclinicalconsultingllc.com**

Verbal or phone cancellations are not accepted.

TRANSFERS TO ANOTHER STUDENT

A registration may be transferred to another qualified student with written notice at least 48 hours before the course start time. The replacement student must meet all prerequisite and eligibility requirements. Transfer requests submitted with less than 48 hours' notice will not be accepted.

CANCELLATION OR RESCHEDULING BY REDWOOD CONSULTING

In the event that Redwood Consulting must cancel or reschedule a course (e.g., insufficient enrollment, instructor emergency, facility unavailability, or other circumstances beyond our control), all registered students will be notified as promptly as possible and offered:

- A full refund of the registration fee, OR
- Transfer of registration to the next available course date

Redwood Consulting is not responsible for any non-refundable travel, accommodation, or other expenses incurred by students in the event of a cancellation or rescheduling.

CHARGEBACKS & PAYMENT DISPUTES

Initiating a chargeback or payment dispute through your bank or credit card provider without first contacting Redwood Consulting in writing is a violation of this policy. All legitimate disputes will be contested with documentation. Students who initiate unauthorized chargebacks may be permanently ineligible for future registration.

CONTACT HOURS & AWHONN ACCREDITATION

AWHONN is accredited with distinction as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation. AWHONN is also approved by the California Board of Registered Nursing, Provider #CEP580.

- Intermediate FHM: 11.25 nursing contact hours (0.5 pharmacology) — certificate valid through 1/31/2028
- Advanced FHM: 8 nursing contact hours (0.75 pharmacology) — certificate valid through 1/31/2028

Contact hours require full course attendance and successful completion of the AWHONN online knowledge validation exam. Partial credit is not awarded.

AWHONN policies are established by AWHONN. The instructor is required to abide by these policies in order to maintain credentialed instructor status.

CONTACT US

Redwood Clinical Consulting LLC | Redwood Consulting

Email: education@redwoodclinicalconsultingllc.com | Phone: 458-202-0949

Website: www.redwoodclinicalconsultingllc.com